

# **GRAND JUNCTION REGIONAL AIRPORT**



**C O L O R A D O**  
**AIRPORT of the YEAR**

**SPECIAL BOARD MEETING PACKET**

**June 2 , 2023**

## Grand Junction Regional Airport Authority



**Date:** June 2, 2023

**Location:**

Electronic Meeting

Link: <https://us02web.zoom.us/j/82700773496?pwd=NFErTjR5RWFPb3BDcjNFbkpiZmplUT09>

Time: 11:30 AM

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### **SPECIAL MEETING AGENDA**

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**I. Call to Order**

**II. Approval of Agenda**

**III. Commissioner Comments**

**IV. Citizens Comments**

The Grand Junction Regional Airport Authority welcomes respectful public comments at its meetings. The Citizens Comment section is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please e-mail your comment to the Board Clerk (boardclerk@gjairport.com) 15 minutes prior to the meeting. Comments not related to specific agenda items will be addressed during the citizen comment section of the agenda. Citizen comments related to a specific action item will be addressed during the discussion of that action item. The Board Chair will indicate when you may come forward and comment. Please state your name for the record. Presentations are limited to **three minutes** and yielding time to others is not permitted. Speakers are to address the Chair, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

**V. Action**

- A. Work Order for Elevator Repair \_\_\_\_\_ 1
- Authorize the Executive Director or her designee to execute the TKE Elevator Repair Work Order, Reference ID: ACIA-23HNMLL, for \$14,796.14.

**VI. Any other business which may come before the Board**

**VII. Adjournment**

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*June 2, 2023*

**Grand Junction Regional Airport Authority**  
Agenda Item Summary

|                 |   |                                   |  |
|-----------------|---|-----------------------------------|--|
| TOPIC:          | Thyssenkrupp Elevator Repair Work Order   |                                   |  |
| PURPOSE:        | Information <input type="checkbox"/>  | Guidance <input type="checkbox"/> | Decision <input checked="" type="checkbox"/> |
| RECOMMENDATION: | Authorize the Executive Director or her designee to execute the TK Elevator Repair Work Order, Reference ID: ACIA-23HNMLL, for the amount of \$14,796.14.   |                                   |  |
| SUMMARY:        | <p>The Authority has an existing agreement with Thyssenkrupp Elevator (“TK Elevator”) for regular elevator inspection, maintenance, and repair. During TK Elevator’s scheduled 5-year test of the Air Traffic Control Tower’s traction elevator, it was discovered that the overspeed governor is not functioning correctly and requires replacement. The elevator has been shut down per code and remains off until the governor safety system can be replaced. The lead time for parts is 8 – 10 weeks, and the installation will be scheduled thereafter, which will most likely be the week after TK Elevator receives the parts.</p> <p>Per the terms of the existing agreement, parts replacement for the Tower’s traction elevator is outside the scope of the regular maintenance provided by TK Elevator. Therefore, a separate work order is required to authorize the purchase and installation of the governor safety system.</p> |                                   |  |
| REVIEWED BY:    | Executive Director and Legal Counsel  |                                   |  |
| FISCAL IMPACT:  | \$14,796.14   |                                   |  |
| ATTACHMENTS:    | TK Elevator Repair Work Order   |                                   |  |
| STAFF CONTACT:  | Ben Peck<br>bpeck@gjairport.com<br>(970) 248-8589   |                                   |  |

# Repair Work Order



## Grand Junction Regional Airport

May 26, 2023

|            |  |           |  |
|------------|--|-----------|--|
| Purchaser: | Grand Junction Regional<br>Airport Authority     | Location: | Grand Junction Regional<br>Airport               |
| Address:   | 2828 Walker Field Dr<br>Grand Junction, CO 81506 | Address:  | 2828 Walker Field Dr<br>Grand Junction, CO 81506 |

Purchaser authorizes TK Elevator Corporation (referred to as "TK Elevator" hereafter) to perform the following work on the equipment and at the location described above, in exchange for the sum of **Fourteen Thousand Seven Hundred Ninety Six Dollars and Fourteen Cents (\$14,796.14)** inclusive of all applicable sales and use taxes pursuant to the terms and conditions contained in this Work Order (the "Work Order").

## Summary:

| Elevator       | Description | Repair category  |
|----------------|-------------|------------------|
| TOWER ELEVATOR | Governor    | Code Requirement |

For further information, please see a detailed Scope of Work on the pages that follow.

In the event you have any questions regarding the content of this Work Order please contact me at +1 615 8308235.

We appreciate your consideration.

Regards,

William Donnelly  
TK Elevator Corporation  
695 Lindbergh Dr  
Eagle CO 81631  
william.donnelly@tkelevator.com | +1 615 8308235

### Notice:

No permits or inspections by others are included in this work, unless otherwise indicated herein. Delivery and shipping is included. All work is to be performed during regular working days and hours as defined in this Work Order unless otherwise indicated herein.

# Repair Work Order



## Scope of Work

- TK Elevator will provide the labor and material to perform the following
  1. Remove the current governor safety system currently on unit
  2. Replace with new Hollister Whitney 207 Governor Safety system
  3. Test and confirm proper operation
  4. Return unit back to service
- END SCOPE OF WORK

## Payment Terms

50% of the price set forth in this Work Order will be due and payable as an initial progress payment within 10 days from TK Elevator's receipt of a fully executed copy of this Work Order. This initial progress payment will be applied to any applicable project management, permits, engineering, drawings and material procurement. Material will be ordered once this payment is received and the parties have both executed this Work Order.

The remaining 50% of the price set forth in this Work Order and any fully executed change orders shall be due and payable at the time TK Elevator commences the work described in the Work Order. TK Elevator's receipt of this final payment is a condition precedent to TK Elevator's return of the equipment described in this Work Order to the full operation and use and Purchaser agrees to waive any and all claims to such operation and use until such time as that payment is made in full.

Purchaser agrees that TK Elevator shall have no obligation to complete any steps necessary to provide Purchaser with full use and operation of the affected elevator(s) until such time as TK Elevator has been paid 100% both of the price reflected in this Work Order and for any other work performed by TK Elevator or its subcontractors in furtherance of this Work Order. Purchaser agrees to waive any and all claims to the turnover and/or use of that equipment until such time as those amounts are paid in full. TK Elevator reserves the right to assign payments owed to TK Elevator under this Work Order.

|                            |       |             |
|----------------------------|-------|-------------|
| Work order price:          |       | \$14,796.14 |
| Initial progress payment:  | (50%) | \$7,398.07  |
| Total due upon completion: | (50%) | \$7,398.07  |

# Repair Work Order



## Acceptance

This Work Order is submitted for acceptance within 30 days from the date executed by TK Elevator.

This Work Order is expressly governed by and subject to the terms and conditions of the Blended Coverage Agreement executed April 8, 2021 between TK Elevator and the Grand Junction Regional Airport Authority. No agent or employee of TK Elevator shall have the authority to waive or modify any of the terms of this Work Order without the written approval of an authorized TK Elevator manager.

To indicate acceptance of this work order, please sign and return one (1) original of this agreement to the branch address shown below. Upon receipt of your written authorization and required materials and/or supplies, we shall implement the work called for in this Work Order.

| (Purchaser):                         |  | TK Elevator Corporation Management Approval |  |
|--------------------------------------|--|---|--|
| By:                                  |  | By:   |  |
| (Signature of Authorized Individual) |  | (Signature of Branch Representative)        |  |
| Ben Peck                             |  | Greg Nygren                                 |  |
| (Print or Type Name)                 |  | Branch Manager                              |  |
| (Print or Type Title)                |  |   |  |
| (Date of Acceptance)                 |  | (Date of Execution)                         |  |

Please contact \_\_\_\_\_ to schedule work at the following phone number \_\_\_\_\_



Attn: Ben Peck

,

| Date                  | Terms     | Reference ID | Customer Reference # / PO |
|-----------------------|-----------|--------------|---------------------------|
| May 26, 2023          | Immediate | ACIA-23HNMLL |                           |
| Total Contract Price: |           |              | \$14,796.14               |
| Down Payment:         |           |              | (50% ) \$7,398.07         |

For inquiries regarding your contract or services provided by TK Elevator, please contact your local account manager at +1 615 8308235. To make a payment by phone, please call 678-424-3418 with the reference information provided below.

Current and former service customers can now pay online at:  
<https://secure.billtrust.com/tkelevator/ig/one-time-payment>

Thank you for choosing TK Elevator. We appreciate your business.

**Please detach the below section and provide along with payment.**

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Customer Name: Grand Junction Regional Airport Authority

Location Name: Grand Junction Regional Airport

Customer Number: 80346

Quote Number: 2023-2-1519872

Reference ID: ACIA-23HNMLL

Remittance Amount: \$7,398.07

Remit To:

TK Elevator  
PO Box 3796  
Carol Stream, IL  
60132-3796